

MINUTES

**South Carolina Board of Examiners Psychology
Synergy Business Park
Kingstree Building
110 Centerview Drive, Room 204
Columbia, SC 29210**

Friday, February 24, 2023 – 9:08 a.m.

Board Members Present

Shirley A. Vickery, Ph.D., Chairperson
Isabelle N. Mandell, Ph.D., Vice Chair
Sandra G. McCloy, Ph.D., Member
David E. Barrett, Ph.D., Member

Staff Members Present

Katie Phillips, Office of Communications and Governmental Affairs
Megan Flannery, Advice Counsel
Pam Dunkin, Administrator
Tina Brown, Disciplinary Counsel
Sherrie Butterbaugh, Disciplinary Counsel
Mark Sanders, Office of Investigations
Catherine Wilder, Office of Investigations
Johnnie Rose
Shaun Strother
Kris Dunbar

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners in Psychology, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, SC, was posted on the Board website and provided to any requesting persons, organizations, and news media in compliance with Section 30 4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as present/not present. All votes referenced herein were unanimous unless otherwise indicated.

***NOTE:** These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.*

Meeting Called to Order

Dr. Vickery, Chairperson, called the meeting to order at 9:08 a.m.

Approval of the Agenda

MOTION

On the motion of Dr. Mandell, seconded by Dr. McCloy, the board voted unanimously to approve the agenda. The motion passed.

Approval/Disapproval of Absent Members - None

Approval of the Minutes – September 30, 2022

MOTION

On the motion of Dr. Mandell, seconded by Dr. Barrett, the board voted unanimously in favor to approve the September 30, 2022 minutes. The motion passed.

Chairperson's Remarks – Dr. Shirley Vickery

Dr. Vickery addressed the board.

LLR Office of Communications and Governmental Affairs – Legislative Update: Katie Phillips

Katie Phillips addressed the board.

Administrative Reports

Office of Investigations and Enforcement Reports (OIE - Information Only) – Mark Sanders, Office of Investigations

Mark Sanders, Office of Investigations presented the statistical report to the board as Information Only.

Investigative Review Committee (IRC Information) - Mark Sanders

Mark Sanders, Office of Investigations presented the board with four (4) Relinquishments.

Office of Disciplinary Counsel Report (ODC) – Information Only

Sherrie Butterbaugh, Office of Disciplinary Counsel presented the ODC report has information only.

Administrator's Reports/Remarks – Pam Dunkin, Administrator

Mrs. Dunkin presented the following items to the board for Informational Purposes Only.

- Finance Reports
- 2023 New Mileage Rate
- 2023 Statement of Economic Interest Reports
- 2023-2025 Renewals

Disciplinary Hearing – 2020-2 MOA

Closed Hearing for 2020-2 MOA: This was a closed hearing in accordance with the state and federal confidentiality laws.

MOTION

On the motion of Dr. Mandell, seconded by Dr. Barrett, the board voted unanimously to go into executive session to receive legal advice regarding the 2020-2 MOA. The motion passed.

MOTION

On the motion of Dr. McCloy, seconded by Dr. Barrett, the board voted unanimously to come out of executive session and reconvene in public session. The motion passed.

MOTION

On the motion of Dr. Mandell, seconded by Dr. Barrett, the board voted unanimously that there be a public reprimand with conditions for the 2020-2 MOA. The motion passed.

Application Hearings

- a. Dr. Lutissua D. Ballard:** The purpose of this hearing was to determine if Dr. Ballard should be allowed to proceed in the initial licensure process for a Psychology license in South Carolina. Dr. Ballard requested a waiver of the requirement for post-doctoral hours. Dr. Ballard was present and not represented by legal counsel.

MOTION

On the motion of Dr. Mandell, seconded by Dr. McCloy, the board voted unanimously to go into executive session to receive legal advice regarding Dr. Ballard's application. The motion passed.

MOTION

On the motion of Dr. Mandell, seconded by Dr. Barrett, the board voted unanimously to come out of executive session and reconvene in public session. The motion passed.

MOTION

On the motion of Dr. Barrett, seconded by Dr. Mandell, the board voted unanimously to approve Dr. Ballard's request for a waiver. The motion passed.

- b. Dr. Paula S. Kirby:** The purpose of this hearing was to determine if Dr. Kirby should be allowed to proceed in the initial licensure process for a Psychology license in South Carolina. Dr. Kirby requested a waiver to be reinstated. Dr. Kirby was present and not represented by legal counsel.

Closed Hearing for Dr. Paula S. Kirby: This was a closed hearing in accordance with the state and federal confidentiality laws.

MOTION

On the motion of Dr. Mandell, seconded by Dr. McCloy, the board voted unanimously in favor for a Closed Hearing. The motion passed.

MOTION

On the motion of Dr. Mandell, seconded by Dr. Barrett, the board voted unanimously to approve Dr. Kirby's request for a waiver and allow her license to be reinstated immediately. The motion passed.

MOTION

On the motion of Dr. Mandell, seconded by Dr. McCloy, the board voted unanimously in favor come out of closed session and return to open session. The motion passed.

The board returned to public session.

- c. Dr. Patricia A. Spens:** The purpose of this hearing was to determine if Dr. Spens should be allowed to proceed in the initial licensure process for a Psychology license in South Carolina. Dr. Spens submitted a request for a waiver of the licensure requirements. Dr. Spens was present and not represented by legal counsel.

MOTION

On the motion of Dr. McCloy, seconded by Dr. Mandell, the board voted unanimously to go into executive session to receive legal advice regarding Dr. Spens application. The motion passed.

MOTION

On the motion of Dr. Mandell, seconded by Dr. McCloy, the board voted unanimously to come out of executive session and reconvene in public session. The motion passed.

MOTION

On the motion of Dr. McCloy, seconded by Dr. Mandell, the board voted unanimously to deny Dr. Spens waiver request. The motion passed.

New Business

- a. Review List of New Licensees (9/28/22 – 2/17/23) – Informational Purposes Only
- b. Number of Active Credentials as of 2/17/2023 – Informational Purposes Only
- c. Upcoming Travel Meetings – Vote on Attendees
 - South Carolina Psychological Association (SCPA) 2023 Annual Spring Conference: March 10-11, 2023 in Myrtle Beach, South Carolina

MOTION

On the motion of Dr. McCloy, seconded by Dr. Mandell, the board voted unanimously to approve Dr. Mandell to attend the SCPA 2023 Annual Spring Conference. The motion passed.

- The Association of State and Provincial Psychology Boards (ASPPB) 37th Mid-Year Meeting: April 27, 2023 in Denver, Colorado

MOTION

On the motion of Dr. McCloy, seconded by Dr. Mandell, the board voted unanimously to approve Dr. Vickery, Dr. Mandell and one staff member to attend the ASPPB 37th Mid-Year Meeting. The motion passed.

- The Association of State and Provincial Psychology Boards (ASPPB) 63rd Annual Meeting, September 27, 2023 to October 1, 2023 in Cleveland, Ohio

MOTION

On the motion of Dr. McCloy, seconded by Dr. Mandell, the board voted unanimously to approve two (2) Board members and one staff member to attend the ASPPB 63rd Annual Meeting. The motion passed.

- d. The Association of State and Provincial Psychology (ASPPB) EPPP Announcement October 2022 and Factual Overview

The board reviewed and discussed the EPPP Announcement October 2022 and Factual Overview.

- e. Discussion on Needing Additional Investigative Review Committee (IRC) Members

Ms. Dunkin addressed the board.

Old Business

- a. Regulations: Notice of Drafting and Future Steps

The board reviewed and discussed the regulations.

- b. Reminder - 2023 Board Meeting Dates – Informational Purposes Only

Lunch (Time of Lunch will be at the discretion of the Board Chair)

Executive Session, *If needed*

Public Comments - None

Adjournment

MOTION

On the motion of Dr. Mandell and seconded by Dr. Barrett the board adjourned. All were in favor and the motion passed. There being no other business, the meeting was adjourned at 2:41 p.m.